

New Hampshire Tax Collector's Association
Executive Committee Meeting
WebEx Online Meeting
February 11, 2021
9:30am

Executive Committee Members Present: President/Conference Coordinator Terri Briand, CTC, 1st Vice President Erica Anthony, CTC, 2nd Vice President Kelly Roberts, CTC, Secretary Charity Baker, CTC, Treasurer Joyce McGee, CTC, Workshop Coordinator Ashley Pouliot, Director of Public Relations Kathleen Pelissier, CTC, Director at Large Hannah Joyce, CTC

Absent: Education Committee Chair Dawn Enwright, CTC, Legislative Committee Chair Camila Devlin

Guest: Michelle Clark, DRA

DRA – Michelle mentioned there is nothing to report at this time. Penny was unable to attend and she has been the one directly involved with the education workshops.

Treasurer – Joyce reviewed the balances of the accounts and believes there are no big expenses coming up. She paid the Demers/Prasol invoice and other than that and the invoice for the storage unit there were minimal expenses this month.

She advised the committee that our webserver provider has changed names. NotchNet is now Greenlight.

Secretary – Charity distributed minutes via email.

Motion made by Erica and seconded by Hannah to accept the January 14, 2021 meeting minutes. All in favor. Motion carried.

Workshop Coordinator – Ashley reported she has been looking for another location for Portsmouth in 2022. The current place has gone through some renovations and repricing and it is more then what we have spent in the past. She will keep looking and report back. Every other location is locked in.

Director of Public Relations – Kathleen was able to reach out to Kathy Seaver to discuss updating the fee schedule due to postage changes. She reported learning a lot from her regarding differences in mail delivery. She is also going to reach out to Kathy to discuss access to the stuff in storage where she will be the one transporting it to conferences.

Kathleen was wondering if the fee schedule should be put on the website only or if it should go out to the google group. Joyce mentioned it is usually sent out to the membership on google group.

Kathleen is keeping an eye on the law changes. She did update the law book with the only law that affected us last year and that update has been added to the website as well.

Education Committee – Dawn was unable to attend, however she was able to send out an update which Terri reviewed at the meeting. The update is attached to the minutes.

Joyce noticed there was not a round table discussion on the schedule. Erica mentioned the plan is to have a round table at each session.

Kelly, Sam and Erica are working on the power point presentations for the Spring workshops.

County Coordinators – Erica mentioned there us not a lot to report.

2nd Vice President – Kelly reported she is looking forward to connecting with Erica and helping put together the power point presentations for the workshops.

Director at Large – Hannah had nothing to report at this time.

Old Business – Nothing to report.

New Business – Joyce wanted to know who was located closest to the storage unit and how does she get things put into storage. She is wondering if we should discuss moving it to a place more convenient. Terri mentioned that possibly a place in Concord would be more convenient for everyone to access. Kathleen also offered her office as a storage if needed. Terri is going to look for a place to rent in Concord which is more accessible to all members.

Terri mentioned that Brenda LaPointe is going to be retiring at the end of the year and she told Terri that she is willing to work with the new person to update the website. Kelly mentioned she would be interested in doing that and will reach out to Brenda.

Joyce asked the committee what they would like to send for a donation in memory of Maurice Barrett a former president of the Association.

Motion made by Terri and seconded by Hannah to send \$100 donation to the hospice center in memory of Maurice Barrett. All in favor. Motion carried.

Next meeting March 11, 2021 @ 9:30 a.m. via WebEx.

Motion made by Hannah and seconded by Charity to adjourn. All in favor. Motion carried.

Respectfully submitted,

Charity M. Baker
Secretary

2021 New Collectors workshop 2021:

March 22, 2021 – 9am-12pm

1. Introduction to Town Government & Tax Collectors Duties(presented by : NHTCA)
2. Ethics(presented by : DRA)

March 24, 2021 – 9am-12pm

- 3 Internal Controls & Personal Safety (presented by NHTCA)
- 4 91A Overview(presented by NHMA)

March 26, 2021- 9am-12pm

- 5 The Tax Year & DRA reporting-MS61 (presented by NHTCA)
- 6 Tax Liening (NHTCA)

March 29, 2021 – 9am-12pm

- 7 Tax Deeding(NHTCA)
- 8 Tax Rate Setting(presented by : DRA)

*all sessions will be through Webex or Zoom by invitation to dues paying members

*all sessions will be free of charge to dues paying members

*all sessions will be recorded and posted on the website for membership viewing

2021 NHTCA Virtual Spring Workshop Agenda

April - Wednesday workshop series

April 7, 2021 – 9am-12pm

-Introductions

-Executive Board

-Education Committee

-County Coordinators

- Collectors with 10+ years of experience

-Certification status/update

-Topic of Discussion – “COVID-19 impact on the Tax Collector’s calendar – how we’ve adapted”; “The Stress of Covid-19” and how to cope”

April 14, 2021 – 9am-12pm

-Liening

-Topic of Discussion – “Payment Plans – Pros & Cons”

April 21, 2021 – 9am-12pm

-Deeding

-Topic of Discussion – “Bankruptcy 101”

April 28, 2021 – 9am-12pm

-Legislation/Court updates (Polansky case?)

-DRA

-Topic of Discussion – “Virtual Meeting Options”