

**New Hampshire Tax Collector's Association
Executive Committee Meeting
WebEx Online Meeting
December 10, 2020
9:30am**

Executive Committee Members Present: President/Conference Coordinator Terri Briand, CTC, 1st Vice President Erica Anthony, CTC, Secretary Charity Baker, CTC, Education Committee Chair Dawn Enwright, CTC, Legislative Committee Chair Camila Devlin, Director at Large Hannah Joyce, CTC

Absent: 2nd Vice President Kelly Roberts, CTC, Treasurer Joyce McGee, CTC, Workshop Coordinator Ashley Pouliot, Director of Public Relations Kathleen Pelissier, CTC

Guest: Penny Touchette, DRA

DRA Report – Penny reported they are finishing up tax rate setting. They have only a few towns left. Penny did mention if Town's are looking to shut down due to COVID, let their DRA representative know so they can share with the Property Appraisal Division.

Secretary Report – Charity distributed minutes via email for the committee to review.

Motion made by Dawn and seconded by Camila to accept the November 12, 2020 meeting minutes. All in favor. Motion carried.

Treasurer Report – Joyce was unable to attend.

Education Committee Report – Dawn had the first meeting with the committee on Tuesday. She went over with them her plan for subcommittees. She forwarded them the information they would need to move forward in their subcommittees (New Collectors, Spring workshop & Conference). Erica Anthony will be the Spring workshop lead and Kim Trammell is the Conference lead.

Dawn reported that the New Collectors' and Spring workshops will be fully remote. She has been looking into zoom/webinar options. The association will have to spend a little money so we can create a secure webinar. She thinks it may be around \$500.

She asked what we should charge for members to attend. Terri mentioned maybe a small fee to cover the cost of the webinar. Terri is also going to check with her IT person where he is affiliated with Cisco/Webex to see if he can set up the online forum. Dawn and Terri will work together to research moving forward with Zoom/WebEx.

Dawn mentioned the committee is working on how the presentations will work via Zoom.

The Conference subcommittee is working on getting topic ideas and speakers.

Kellie Skehan has stepped down from the committee. Terri officially appointed Sam Papps from Canterbury, Daphne Woss from Brentwood and Kim Blichmann from Hooksett as Education Committee members.

Conference Coordinator Report – Terri has nothing to report at this time.

Workshop Coordinator Report – Ashley was unable to attend.

County Coordinator Report – Erica reported receiving the unpaid dues report from Charity. She is going to work with the County Coordinators on getting dues paid.

Legislative Committee Report – Camila mentioned there is not a lot to report. She noticed that the Demers & Prasol current list of Executive committee members is outdated and she would like to update that list with Jessica from Demers & Prasol. Charity mentioned she will add them to annual mailing list that updates agencies around the State of the officer changes.

Camila reported the legislative website is still saying the next session will begin January 6th and will be held mostly remote.

Motion made by Dawn and seconded by Camila to adjourn. All in favor. Motion carried.

Respectfully submitted,

Charity M. Baker
Secretary