

**New Hampshire Tax Collector's Association
Executive Board Meeting
Plodzik & Sanderson
Thursday, December 12, 2019
9:30am**

Executive Committee Members Present: President Hannah Joyce, CTC, Secretary Charity Baker, CTC, Treasurer Joyce McGee, CTC, Education Committee Chair Brenda Adams, CTC, Director of Public Relations Kathy Seaver, CTC, Director at Large Melinda "Min" Kennett, CTC

Absent: 1st Vice President/Conference Coordinator Terri Briand, CTC, 2nd Vice President Erica Anthony, CTC

Guest: Michelle Clark, DRA, Kathleen Pelissier and Esaundra "Pessy" Gaudette

President Hannah Joyce called the meeting to order at 9:45 a.m.

DRA Report – Michelle reported there have been a lot of changes. The office is down to 3 advisors. Bruce has been transitioned out of certain tasks and Linda Kennedy will be the supervisor for now.

Michelle suggested maybe having Rick Evans come to spring workshop to discuss timber and current use taxes because of all the discussion at conference regarding billing. Hannah asked Michelle if she would get together with Brenda to work out an abbreviated session on current use &/or timber tax.

She mentioned that there are still 4 tax rates that need to be set.

Correspondence – Joyce had card from Fitzwilliam Community Church on behalf of Jane Wright. Kathy received an email from NAMI thanking the Association for the donation on behalf of Margie Wagner former tax collector from Somersworth.

Secretary Report – Charity distributed the minutes from the September, October and November meetings.

Joyce made motion to accept the September 12, October 18 and November 14, 2019 meeting minutes. Seconded by Kathy. All in favor. Motion carried.

Treasurer Report – Joyce reported that there were not a lot of expenses in the last month. The only large expense was the contract renewal to the lobbyists. She feels our amount on hand is good.

Charity made a motion to accept the treasurer's report as presented. Seconded by Min. All in favor. Motion carried.

Workshop Coordinator Report – The workshop coordinator position is currently vacant, however, Pessy joined the meeting to review with the committee where she is at with each of the locations so we can take over until the position is filled. She wanted to make sure we all had her contact information in case any questions came up. Dates are set for 2020 the new person may want to reach out to confirm and introduce themselves.

Pessy mentioned the Bektash will set up the room for a small additional fee which may make it easier for the new person. Joyce took all the paperwork and Charity has agreed to work with her to confirm the sites and accommodations until someone new has been appointed.

Director of Public Relations/Certification Report – Kathy said there was nothing new. She said Kathleen has the lawbook under control. She mentioned to Brenda that there used to be a small section at the New Collectors workshop about the lawbook and where to find stuff in it. Brenda feels it would be a good idea to include that again.

Conference Coordinator Report – Hannah reviewed Terri’s email that she confirmed with Miranda at the hotel and we are all set for our meeting in June.

Legislative Committee Report – Becky reached out to the committee and no one was able to step up as chair. She mentioned that she wouldn’t mind staying on as the Chair as long as it was ok with the Executive committee if she could continue to track the laws as she already does for the City of Portsmouth and not travel to the monthly meetings. Kathleen said she can work in conjunction with Becky which should be done anyway to keep up with the lawbook changes and Kathleen can report at the meetings. If for some reason we need Becky’s vote to have a quorum or break a tie then we could conference call her to have her vote on the motion.

Hannah appointed Becky has the Legislative chair.

Education Committee Report – Brenda mentioned she is working on setting the dates for the New Collectors workshop. The committee mentioned she will want to reach out to DRA as they will dictate what dates we can choose depending on when the meeting room is available.

Brenda mentioned she would like to pull from several groups of people to use as instructors and to reach out to the new people to invite them to the New Collectors and Spring workshops.

Hannah is going to reach out to Dawn to get the equipment she has and get it to Brenda.

Director at Large Report – Min asked if anyone had any thoughts for members that may be interested in being nominated for next year’s upcoming election.

There was discussion regarding changing the 2-year term back to 1-year term. Hannah is going to discuss with current in line presidents. It is felt that the Association is missing out on a lot of (new) talent from the membership because it is such a long commitment.

New business – Joyce has a situation in her town that she feels would be a good topic. Her town has demolished some buildings in her town and needs to know how she should handle it in her tax system. The committee gave her several recommendations including contacting her software provider to see how to add it into her system so it will show on her MS61. The committee also felt this was a great topic for conference or workshop.

Brenda mentioned on Tuesday she met with the delegates from the Ukraine to discuss how property taxation and motor vehicles are handle so they can bring that information back to their country. She explained to them that there are many state and federal laws that have to be followed. They felt the discussion was very informative.

There was no other business.

The next meeting is January 9, 2020.

Joyce made motion to adjourn. Seconded by Charity. All in favor. Motion carried.

Meeting adjourned at 12:23 p.m.

Respectfully submitted,



Charity M. Baker
Secretary