

**New Hampshire Tax Collector's Association
Executive Board Meeting
Red Jacket Resort, North Conway
September 12, 2019
12:00 p.m.**

Executive Committee Members present: President Hannah Joyce, CTC, 1st Vice President/Conference Coordinator Terri Briand, CTC, 2nd Vice President Erica Anthony, CTC, Secretary Charity Baker, CTC, Education Committee Chair Dawn Enwright, CTC, Director of Public Relations Kathy Seaver, CTC, Director at Large Melinda "Min" Kennett, CTC

Absent: Treasurer Joyce McGee, CTC, Workshop Coordinator Esaundra "Pessy" Gaudette, CDTC

President Report – Hannah distributed the changes recommended for approval by the Bylaws Committee. The committee report with the changes will go out to the membership with the conference materials.

Hannah also appointed Susan Jenkins of Auburn to the vacancy on the Bylaws Committee.

Secretary Report – Charity distributed the August meeting minutes for review and approval. There was a change in attendance to remove Becky Benvenuti and add Erica Anthony. **Kathy made a motion to accept the August 8, 2019 meeting minutes with the changes in attendance. Seconded by Dawn. All in favor. 1 abstained. Motion carried.**

Charity asked if the Association was going to send a donation on behalf of Bernie's mother to the Bernard W. M. Campbell and Marilyn R. Campbell Memorial Scholarship Fund. **Hannah made a motion to make a donation in the amount of \$100 to the Bernard W. M. Campbell and Marilyn Campbell Memorial Scholarship Fund. Seconded by Kathy. All in favor. Motion carried.**

Charity asked if a card has been sent to Denise Gonyer who has recently taken a position as the new Director of Vital Records or to Deb Cornett who has taken a position with the Secretary of State's HAVA office. Hannah mentioned she will send a card to both wishing them well.

Joyce asked Charity to give the gift for Linda Fecteau to Hannah to send with a card wishing her well in her retirement.

Workshop Coordinator Report – Pessy was unable to attend.

Conference Coordinator Report – Terri reported that Jamie reached out to her supervisor and was able to get permission for her and Michelle to attend conference, as money is not in the budget. Jamie said they would not mind helping at the conference and rooming with others if possible. The committee feels it will be advantageous to have them there. **Terri made a motion to use one of the comp rooms for the Department of Revenue representatives. Seconded by Min. All in favor. Motion carried.**

Terri mentioned that BMSI has not submitted vendor registration as of yet. Min emailed Tammy and Kelly during the meeting to ask them to look into it.

She has received a registration form for the Connecticut Tax Collectors Association representative. A room is all set for them.

County Coordinator Report – Hannah appointed Laura Mills of Manchester as Hillsborough County Coordinator. Terri mentioned that Beth Marsh has resigned as the other Hillsborough Coordinator, so there is still only one coordinator in that county.

Terri has received County reports from all those that have had their annual meetings and will forward them to Dawn to send out with the conference materials.

Director of Public Relations/Certification Report – Kathy reported that the Certification graduation was great. It was well attended. She mentioned that Barbara Reid shared she was retiring.

Kathy also mentioned that Kathleen Pessilier is doing a great job with the law updates. She picked up all the law changes that Kathy also found. She is very thorough.

Education Committee Report – Dawn is holding a meeting at DRA to work out who will speak at each session.

She had a meeting with VC3 to go over what they will be presenting during their presentation. They would also like to participate in conference and get a feel for the group to help with their presentation.

She is going to ask Bernie to sit on the panel when covering the bankruptcy session.

The deadline to get all reports to her to include in the conference materials email is 9/20.

She mentioned she will be attending the Northeast Regional Conference 9/22 – 9/25/19.

There was no other business.

Min made a motion to adjourn. Seconded by Terri. All in favor. Motion carried.

Respectfully submitted,



Charity M. Baker
Secretary