

**New Hampshire Tax Collector's Association  
Executive Board Meeting  
Department of Revenue Administration  
August 8, 2019  
9:30am**

**Executive Committee Members Present:** President Hannah Joyce, CTC, 2<sup>nd</sup> Vice President Erica Anthony, CTC, Treasurer Joyce McGee, CTC, Education Committee Chair Dawn Enwright, CTC, Director of Public Relations Kathy Seaver, CTC, Director at Large Melinda Kennett, CTC. Unable to attend: Charity Baker, Pessy Gaudette, Terri Briand, DRA rep

President Hannah Joyce called the meeting to order at 9:45 am

**Secretary Report – Motion made by Min and Dawn second to accept the June meeting minutes and July notes submitted by Charity Baker. All in favor. Motion carried.**

**Treasurer's Report-** Joyce went over the money in and out and reported that all is where it needs to be at this time. She also added that TD Bank received their insurance certificate for conference. **Motion made by Dawn and second by Kathy to accept the Treasurer's Report. All in favor. Motion carried.**

**Public Relations & Certification Report –** Kathy reported that things were moving along and ready for certification week and 30<sup>th</sup> celebration luncheon at the Grappone Center. Kathy said that she will be meeting to set up on August 16 at 10 or 10:30, but will check with Terri to be sure of the time. She added that the Governor will not be attending.

**Education Committee Report –**Dawn said that she didn't have much since the last meetings. She is touching base with her committee and the speakers before the next meeting to make sure everyone is all set for the conference. She set a date of September 20 for a deadline to get all of the reports for conference materials. She said that nothing has been decided yet on who will be taking over her position as chairperson.

**County Coordinator Report –** Terri was unable to attend. President Hannah Joyce appointed Kelly Roberts of Deerfield as Rockingham County Coordinator with T. Littlefield.

**Director at Large Report –** Min brought up the September meeting. It was decided to meet Wed. evening of the Town Clerk conference at 6 pm for a short time for all those who can attend. Min also asked who was going to the NE conference. Dawn was appointed by President Hannah Joyce to attend this conference in September.

**New Business –** Hannah said that she received a couple of items from Bernard Campbell about the Polonsky case. He is moving forward as directed by the committee. The committee also voted to approve all committee members who could attend Tuesday of the conference to be covered by the association again as in the past 2 years. **Motion made by Dawn and seconded by Kathy to offer all executive board members Tuesday night costs covered by the association. All in favor. Motion carried.**

Hannah shared the email from retired Linda Fecteau of the By-Laws committee meeting. There are changes to the wording that Hannah will contact the committee about and have that for the next meeting. She had a few things worded incorrectly and a change to Article III, Section I in the Offices and Committees. Will discuss in September. It was discussed that since BMSI has an old system and a new system that they offer insight on both at the breakout sessions at conference.

**Motion made by Kathy and second by Dawn to adjourn. All in favor. Motion carried.** Meeting adjourned at 11:35 am.

Respectfully submitted,

Melinda A. Kennett  
Director at Large