

**New Hampshire Tax Collector's Association
Executive Board Meeting
North Conway Grand Hotel
July 11, 2019
9:30 a.m.**

Executive Committee Members Present: President Hannah Joyce, CTC, 1st Vice President/Conference Coordinator Terri Briand, CTC, Secretary Charity Baker, CTC, Director of Public Relations Kathy Seaver, CTC, Director at Large Melinda "Min" Kennett, CTC

Absent: 2nd Vice President Erica Anthony, CTC, Treasurer Joyce McGee, CTC, Education Committee Chair Dawn Enwright, CTC, Workshop Coordinator Esaundra "Pessy" Gaudette, CDTC

Guests: Kathleen Pessilier, Cheryl Bolouk, Brenda Adams, James MacDonell

DRA Representative: Michelle Clark

Hannah welcomed the members of the Education Committee that were able to join us.

DRA Report – Michelle mentioned that Bruce wanted to say there are still 64 MS61's that still have not been submitted and that does not include those on an alternate fiscal year. Bruce did let the office staff know that no one will be attending conference due to tax rate setting time.

Jaime wanted to thank everyone for the cards she received with everyone's thoughts on her niece's passing.

Education Committee Report – Cheryl mentioned that Diane Trippett would step up to take the spot as Chair of the committee when Dawn steps down after this year's conference. Kathy expressed the last time Diane was chair she was very organized and used her committee members so she didn't bare the whole burden.

Hannah is going to reach out to Diane and make sure she is willing to take over as the Education Chair. She is also going to make sure Diane is ok with taking over the committee on her own or if she feels she needs to have a Vice/Co-Chair. It was the feeling of the Executive Committee that if there is a Vice/Co-Chair, the sworn in Chair will be the only one with a vote at the Executive Comm meetings.

It was mentioned that Dawn will stay on the committee.

NHMA reached out to the Association to see if we would like to make a presentation at their annual conference. The committee members present felt that if they have a specific topic, they would like us to cover we may be willing to present.

Hannah let us know that Mary Pinkham-Langer will be retiring. She sent Mary a card and thanked her for her years of service.

Hannah and the rest of the Executive Committee thanked the Education Committee for all that they do and for coming to the meeting.

Secretary Report – Charity emailed the minutes for the June meeting, however, there was not a quorum to accept the minutes.

Treasurer Report – Joyce was unable to make it. She will give a report at the August meeting.

Public Relations/Certification Report – Kathy mentioned that 64 people have signed up for certification this year. The committee is working on the big anniversary celebration. She mentioned that Hannah will get an invitation to speak. Hannah at this point has a conflict and may not be able to make it so Terri may need to speak on her behalf.

Kathy and Kathleen will be working on updating the law book.

Brenda DuLong from Merrimack is shadowing Kathy to take over her duties on the Certification Committee.

Legislative Committee Report – Becky sent an email letting the Legislative and Executive Committees know that she is stepping down as the chair and asked if anyone is willing to step into the position. It is believed she will remain on the committee. Hannah is going to reach out to Becky to see if she would write something up to put out to the Association to see if anyone is interested in becoming the Legislative Committee Chair.

President Report – Hannah mentioned that she did connect with Linda Fecteau and Linda is retiring effective July 26th. Linda mentioned the Bylaws Committee was scheduled to meet to discuss the recommended changes.

1st VP/Conference Coordinator Report – Terri mentioned Miranda from the North Conway Grand sent her the registration form for the hotel with a deadline of 9/27. If a member does not submit their registration form by 9/27, they take the risk of paying full price for their room not the discounted rate. She sent all the materials out to the vendors and also asked who are willing to be sponsors. She did hear back from Info-Pro and they don't want a demo room but they may want to sponsor social hour or something like that. Terri is on vacation next week in Conway and she will be confirming the details with the hotel. Bridge & Byron Reprographics has offered to continue doing the conference programs at no cost.

Director at Large Report – Min thought where Becky is stepping down as Legislative Chair maybe she would like to come back on as County Coordinator. It was the other members thought that she is trying to minimize her activities to continue to recover from her concussion.

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The next meeting will be held on August 8th at Plodzik & Sanderson.

Meeting adjourned @ 11:00 am.

Respectfully submitted,

A handwritten signature in cursive script that reads "Charity Baker".

Charity M. Baker
Secretary