

**New Hampshire Tax Collector's Association  
Executive Board Meeting  
North Conway Grand Hotel  
June 13, 2019  
9:30 a.m.**

**Executive Committee Members Present:** President Hannah Joyce, CTC, 1<sup>st</sup> Vice President/Conference Coordinator Terri Briand, CTC, 2<sup>nd</sup> Vice President Erica Anthony, CTC, Treasurer Joyce McGee, CTC, Secretary Charity Baker, CTC, Education Committee Chair Dawn Enwright, CTC, Workshop Coordinator Esaundra "Pessy" Gaudette, CDTC, Director of Public Relations Kathy Seaver, CTC, Director at Large Melinda "Min" Kennett, CTC

**Absent:** Legislative Committee Chair Becky Benvenuti, CTC

**Guest:** Detective Rich Therberge, Conway Police Department

Detective Rich Theberge from the Conway Police Department discussed with the committee the details of the active shooter training session during the Annual Education Conference. He gave an overview of what the training will involve. The Committee went with the detective to look at the area to be used for the training.

The committee then met with the hotel staff to discuss the agenda and the menu.

Terri mentioned she will confirm details at the end of the month when she is in Conway on vacation and the packets will go out to on the google group at the beginning of July.

**Education Committee Report** – Dawn distributed the tentative conference agenda to see if the committee is good with it. Joyce did mention one change that was made at the last meeting that was not reflected. Dawn will make that change.

There was discussion as to what the topic should be in the user group session. It was suggested to have the topic read "Program overview w/interest rate change."

Dawn mentioned she is going to ask Bernie to touch on the Polonsky v. Town of Bedford case.

She reported getting an email from Diane regarding the results of the workshop evaluations. Dawn will email the summary to the committee.

Dawn reported she will not be at the July meeting, however she will invite the Education committee to participate at the meeting.

There was discussion regarding having a co-chair of the Education Committee which was voted at the May meeting to allow the committee to have co-chair however the chair that is not sworn in as the Executive Committee member will not get a vote if they are at the meeting. Dawn did mention she will be stepping down as the Chairman of the committee after this year's conference. Dawn will ask the Education committee members if someone would like to step up and chair the committee.

**Secretary Report** – Charity distributed the May meeting minutes taken by Min.

**Terri made a motion to accept the May 14, 2019, meeting minutes. Seconded by Dawn. All in favor. Motion carried.**

**Treasurer's Report** – Joyce reported that dues is starting to come in. She mentioned we may have another legal expense regarding the Polonsky case. She did mention that we have to be mindful with spending as our last legal bill was costly.

**Dawn made motion to accept the Treasurer's Report. Seconded by Pessy. All in favor. Motion carried.**

**Workshop Coordinator Report** – Pessy has already confirmed 3 of the 4 locations for next year. From the evaluations it sounds like those that go to Marlborough really want to keep the Marlborough workshop and keep it on Saturday. There was still discussion that the location needs to possibly change. Terri will send an email out to the County Coordinators for them to reach out to their collectors to see if they have any suggestions on locations where it can be held.

**Correspondence** – Bernie sent a thank you letter regarding the thank you gift given to him at the Littleton workshop.

Charity read a note from Kellie Skehan that came with her donation to the Spring Workshop scholarship.

**Public Relations/Certification Report** – Kathy mentioned she doesn't have much to report. She did want to let the committee know that Kathleen Pelissier is catching on quickly on updating the law book.

**Legislative Committee Report** – Becky was unable to attend. Dawn mentioned the only info she had was updates on motor vehicle changes. There was some discussion regarding the law change regarding leased vehicles being registered in the Lessee's name.

**Director at Large Report** – Nothing to report.

Joyce mentioned we discussed in March buying a camera for the Director at Large to start taking pictures at Association events for the history/scrap books.

Hannah reviewed the next months' meeting dates. The July meeting is good on the 11<sup>th</sup> at Plodzik & Sanderson. The August 8<sup>th</sup> meeting will work because certification is scheduled for the following week. The September meeting will be held on Thursday at the Clerks Convention, September 12<sup>th</sup> immediately following the last session of the day.

**County Coordinator Report** – Patty Barry from Hudson mentioned she was interested in being the coordinator in the empty position in Hillsborough County, however never got

back in touch with Terri. She will reach out to her again and also she mentioned she may reach out to Dave Fredette to see if he would like to fill the position as well.

Terri also said she is going to get together with Pessy to help her find a different location for the Marlborough workshop and possibly change the day of the week it is held.

Hannah brought up the Northeast Regional convention which was decided by the committee to discuss in June whether or not the Association will be sending someone to represent NH. Hannah is not sure if she can attend this year, it will be very difficult with the Town Clerks Convention the week prior. Two weeks out of her office is going to be difficult. It was decided that Hannah and the other committee members will review their calendar to see who will be able to attend.

**Min made a motion to pay up to the \$580 for the attendance fee and mileage for the President or her delegate to attend the Northeast Regional Conference. Seconded by Erica. All in favor. Motion carried.**

**Other Business** – Joyce mentioned that she received an email from Info-pro asking for information regarding the Town's tax billing procedure and when bills go out. She was wondering if others received this and if they felt they were legit. All members said they also received it. Several said they answered it as it was not asking for any banking info. It looks like it is a new tax service starting up. Terri mentioned she has reached out to them to see if they would like to become a vendor at our conference.

Joyce also asked if Hannah had a chance to contact the Bylaw committee to make the recommended changes. Hannah said she has reached out to Linda Fecteau and has not heard back as of yet. She will keep trying.

**Joyce made a motion to adjourn. Seconded by Min. All in favor. Motion carried.**

Respectfully submitted,



Charity M. Baker  
Secretary