

New Hampshire Tax Collector's Association
Executive Committee Meeting
WebEx Online Meeting
June 11, 2020
9:30am

Executive Committee Members Present: President Hannah Joyce, CTC, 1st Vice President/Conference Coordinator Terri Briand, CTC, 2nd Vice President Erica Anthony, CTC, Treasurer Joyce McGee, CTC, Secretary Charity Baker, CTC, Director at Large Melinda "Min" Kennett, CTC

Absent: Legislative Committee Chair Dawn Enwright, CTC, Director of Public Relations Kathleen Pelissier

Guests: Penny Touchette and Michelle Clark, DRA

Michelle reported each of the advisors took a sampling of how the collections on taxes is going by contacting assorted collectors in each of the areas they cover. DRA is compiling the information in order see if towns are being affected by the COVID-19 pandemic.

It was asked if they were going to start working back at the office and opening to the public. Michelle said at this point they are going to continue working from home, they are discussing what their procedures will be when they do open back up.

Hannah asked how the towns were doing with uploading their 1st issue warrants. Michelle stated the towns are getting their warrant information without issues.

Correspondence – None

Secretary Report – Charity distributed the May meeting minutes via email prior to the meeting. **Motion was made by Joyce and seconded by Terri to accept the May 21, 2020 meeting minutes. All in favor. Motion carried.**

Treasurer Report – Joyce mentioned not much has changed since last meeting. There weren't many bills. Charity reported that dues are coming in steady.

Workshop Coordinator Report – Joyce reached out to all the Spring Workshop locations.

The Bektash in Concord has scheduled us for April 7, 2021. Portsmouth is good with April 21, 2021. The only one she hasn't heard from as of yet is Littleton. She will keep trying to get in touch with them to confirm April 28, 2021.

Hannah asked if this pandemic comes around again, what are the boards thoughts of combining Marlborough with Concord to push their meeting into April. It was decided to table that topic for a later time.

Conference Coordinator Report – Terri spoke to Al and he stated the hotel is all set for October 2021. He is going to send a new agreement for the 2021 date. The conference dates

are set for October 12-15, 2021. Terri is going to reach out to the vendors to let them know that this year's conference has been cancelled.

She talked to Patty at Avitar, who mentioned there are a lot of new Collectors out there that are drowning without having any workshops to get their bearings. Patty is going to send Terri the list of new collectors that she has. Min is going to reach out to BMSI to see if they have a list of new collectors. Charity will also put a list of new collectors that she knows of from the dues list.

Min presented the list from the nominating committee for the upcoming elections. There was a lot of discussion regarding having co-chairs for the Education committee. The Executive committee is going to invite Dawn and Diane to the next meeting to discuss the matter.

Hannah distributed a letter to the committee via email for their review regarding cancelling the Annual Education Conference.

Hannah asked if there are any suggestions on how we should handle this year's elections for the Executive Committee. There was much discussion and was decided to send out a paper ballot with officers and the bylaws questions.

Erica shared Joyce's suggestion about creating posters about exemptions and credits information to put in the towns and cities offices to Steve Buckley and the legal assistance attorney. They both were very happy with that suggestion. They are going to work with DRA to get the correct verbiage and possibly create a poster.

Motion made by Min and seconded by Terri to adjourn. All in favor. Motion carried.
Meeting adjourned at 11:02 a.m.

Respectfully submitted,

Charity M. Baker
Secretary