

**New Hampshire Tax Collector's Association  
Executive Committee Meeting  
WebEx Online Meeting  
April 23, 2020  
9:30am**

**Executive Committee Members Present:** President Hannah Joyce, CTC, 1<sup>st</sup> Vice President/Conference Coordinator Terri Briand, CTC, 2<sup>nd</sup> Vice President Erica Anthony, CTC, Treasurer Joyce McGee, CTC, Secretary Charity Baker, CTC, Director at Large Melinda "Min" Kennett, CTC, Interim Director of Public Relations Kathleen Pelissier

**Absent:**

**Guests:** Michelle Clark and Penny Touchette, DRA, Legislative Committee member Becky Benvenuti

**DRA Report** – Michelle reported she and Penny will be attending a web meeting at noon with Homeland Security regarding moving forward with the coronavirus situation and opening up the State. She will let us know how that goes.

Hannah asked if Michelle and Penny have seen a decrease in questions regarding liening and deeding since Bernie's letter went out. Michelle said, yes.

Michelle mentioned she has heard from a couple towns looking to go to quarterly billing. They were just inquiring and compiling information to provide to Board of Selectmen.

**Correspondence** – Hannah received an email from Dawn Enwright asking if Becky Benvenuti would like to continue with monitoring legislation for the Association. Hannah is going to discuss with Becky.

Hannah received an invoice from Bernie for the Polonsky case amicus brief filing. She forwarded to Joyce and she paid it. It was a small balance of \$100.

**Secretary Report** – Charity distributed the minutes via email. Terri made a motion to accept the March 13, 2020 meeting minutes. Seconded by Joyce. All in favor. Motion carried.

**Treasurer Report** – Joyce stated she will have a report for everyone at next month's meeting. She reported that all refunds from cancelling the workshops have been sent out.

**Workshop Coordinator** – Joyce has reached out to all the locations to cancel. All of them have moved our deposit to next year. Charity mentioned, that she received and deposited a refund check from the Elks Lodge in Littleton. Hannah asked Joyce if she would look at the calendar for 2021 and pick out dates close to this year's dates for each of the locations and reach out to them to secure the date for next year.

**Conference Coordinator Report** – Terri didn't have much more to report at this time. Min stated, if we are able to have a conference, she feels attendance will be low which lead to the question of when will we have to cancel with hotel without paying a penalty. Terri is going

to reach out to the hotel and find out what the latest date is. It was asked if the deposit could be moved to next year. Terri reminded the committee our contract is up this year and we were going to discuss whether we are staying there. It was also discussed if we are able to hold the conference, we should keep the instruction in house to save on the cost of speakers. Terri mentioned she will also reach out to the vendors to see if they are still planning to attend at this time.

**County Coordinator Report** – Hannah asked about the search for a second coordinator in Cheshire and Merrimack counties. Erica has a few people in mind for Merrimack county, she will reach out to them.

It was mentioned that the May meeting held at DRA with the County Coordinators will need to be changed to a remote meeting. Terri is going to reach out to the Coordinators to let them know we are changing the meeting and will get information on connecting to the meeting.

**Director at Large Report** – Min mentioned a few people responded to her email looking for those interested in becoming 2<sup>nd</sup> Vice President of the Association. It was discussed that there are other positions that need to be filled as well, Workshop Coordinator, Education Committee Chair.

**Old Business** – Erica mentioned she reached out to Steve Buckley from NHMA regarding the committee to discuss options for the language for exemption/credits on the tax bills and he said he was waiting on a call from the legal assistance attorney in Berlin then he would get back to her.

**Director of Public Relations** – Kathleen does not have any updates at this time.

**Certification Report** – Joyce reported they had a zoom meeting and they are still moving forward for August but will continue to monitor the situation and will let the Association know if anything changes.

Hannah said she sent out cards to Becky Benvenuti, Kathy Golding wishing them well on their new endeavors and to Dawn Blackwell on her retirement.

Hannah emailed Erika Robinson from the Bylaws Committee regarding changing the Executive Committee term back to one year from two and asked if they have found anyone to replace Jane Wright.

**New Business** – Hannah mentioned the DP8 forms will be out soon.

Kathleen asked where most towns are going to be waiving or abating interest on a case by case basis if anyone has created an application for taxpayers to apply for the abatement. No one has at this time.

Kathleen asked if we could get clarification on Emergency Order #25 and if it applies to June tax bills or if it also includes delinquent. From what the committee has seen so far it is for

the June bill, however, Hannah said she does not think anyone has been able to get an exact answer to that question.

**Legislative Committee Report** – Becky mentioned, there is going to be a meeting in the next couple of weeks to see how to move forward in the legislature. There are hundreds of legislators and most are over the sensitive age group. They did receive guidance from the government concerning the 1.2 billion dollar stimulus. It is believed that the short fall in revenue at the State level is going to be pushed down to the municipalities, example Rooms & Meals. It is felt that the Governor is probably going to extend the Stay at Home order.

Hannah praised Demers & Parasol for all they are doing to keep us up to date on what is happening with the coronavirus and the State of Emergency.

Joyce asked Michelle or Penny when they thought the Low & Moderate Income Relief applications will be available. The letter that went out to the membership said it would be out soon but Joyce was wondering if they knew a date. They are not aware of the exact date.

Terri made a motion to adjourn. Seconded by Charity. All in favor. Motion carried.

Respectfully submitted,

Charity Baker  
Secretary