

New Hampshire Tax Collector's Association

Executive Board Meeting

Plodzik & Sanderson

Thursday, February 20, 2020

9:30am

Executive Committee Members Present: President Hannah Joyce, CTC, 1st Vice President Terri Briand, CTC, 2nd Vice President Erica Anthony, CTC, Treasurer Joyce McGee, CTC, Secretary Charity Baker, CTC, Director of Public Relations Kathy Seaver, CTC

Absent: Legislative Committee Chair Becky Benvenuti, CTC and Director at Large Melinda "Min" Kennett, CTC

Guests: Michelle Clark and Penny Touchette, DRA

Secretary Report – Charity distributed minutes from the December meeting. Hannah mentioned that in the discussion regarding Timber and Land Use topic for conference Rick Alpers should read Rick Evans.

Joyce made a motion to accept the December 12, 2019, meeting minutes with the correction of Rick Alpers to Rick Evans. Seconded by Terri. All in favor. Motion carried.

Charity reported there are still 16 towns that have outstanding 2019-2020 dues.

Treasurer's Report – Joyce reported biggest expense the past couple months was the lobbyist retainer. She also mentioned, she has a bill from Bernie on the Polonsky case and if paid by March 1st there is a 15% discount. So she is going to get that out right off.

She did say the accounts are in good standing.

She received a proxy voting ballot from the American Family Insurance Mutual Holding Company, an affiliate company to our liability insurance company, to vote on upcoming board of director vacancies. Joyce is going to submit on the committees behalf.

Erica made motion to accept treasurer report. Seconded by Terri. All in favor. Motion carried.

Education Committee Report – Hannah reported that Brenda Adams has resigned as the Education Chair, however, she is going to stay on the Education Committee.

The Executive Committee is going to split up Spring workshops to make sure they run smoothly. Joyce will organize all the details up to the workshop dates with the facilities and caterers.

The Executive Committee discussed things we can do as a committee to get new blood onto boards and committees.

Hannah reviewed the New Collectors workshop schedule and who will be teaching. Diane Trippett is going to take the reins. Charity will reach out to Diane regarding when the attendance count will be needed.

Workshop Coordinator Report – Hannah has not heard from anyone from the membership that may want to step up in to the position. Joyce reported that all the locations are all set and ready.

Joyce reported the following regarding the workshops:

Marlborough – Katherine Fuller is the contact for the facility. They will need the attendance count Thursday before the event but sooner is always better. Charity will contact Joyce with the count on Monday, March 23rd. She reviewed other details for the day with the committee.

Concord – Joyce reached out to Bektash and mentioned that the committee was interested in having them set up the facility for a small additional fee. She told them she would get them a sketch of how step up should look once she confirmed it with the committee. She also reached out to the Common Man to introduce herself. They need the attendance count 7 days prior to the event. Charity will get the count to by Tuesday, March 31st.

She will reach out to Portsmouth and Littleton in the coming weeks. She doesn't want to get too far ahead in case we find a replacement Workshop Coordinator.

Michelle reported that Rick Evans will teach at each of the workshops but will not be able to go directly to Marlborough, he is willing to do a webinar for that day.

Hannah reviewed the agenda for the Spring workshops to confirm who will be instructing and also to fill a couple empty time slots. The committee refined timing for the sessions so we can get information out to the membership.

Hannah thanked Joyce for stepping up and filling in as Workshop Coordinator.

Legislation Committee Report – Becky not able to attend. Nothing to report.

Public Relations & Certification Report – Kathy has nothing to report at this time. Charity asked what the dates have been set for certification, Kathy verified with Cheryl that they are August 10-14, 2020.

Conference Coordinator Report – Terri doesn't have much to report at this point. Things have been quiet. She mentioned the hotel does have new staff. She may make a visit in the coming months. She mentioned that our June meeting at the hotel is all set.

Terri mentioned she will not be able to make the May meeting with the County Coordinators if it is on May 14th. Her deputy will be on vacation and will not be able to leave the office. It was discussed and the meeting will be changed to May 21st if space is available at DRA.

Terri revisited the discussion regarding changing back to a one-year term for the President, 1st Vice President, 2nd Vice President and Director at Large. Hannah will reach out to Erica to make sure she is ok switching back to 1-year terms. The rest of the committee was on board with changing it back to a one-year term.

Old Business – Hannah shared the information she had received from Bernie’s office regarding the Polonsky case. Bernie is not sure the ruling will be available for the Spring workshops.

Terri made a motion to adjourn. Seconded by Kathy. All in favor. Motion carried.

Respectfully submitted,

Charity M. Baker
Secretary