

**New Hampshire Tax Collector's Association
Executive Board Meeting
Plodzik & Sanderson
October 11, 2018
9:30 a.m.**

Executive Committee Members Present: President Hannah Joyce, CTC, 1st Vice President Benjamin Bynum, CTC, 2nd Vice President Erica Anthony, CTC, Treasurer Joyce McGee, CTC, Secretary Charity Baker, CTC, Education Committee Chair Dawn Enwright, CTC, Legislative Committee Chair Becky Benvenuti, CTC, Conference Coordinator Terri Briand, CTC, Workshop Coordinator Esaundra "Pessy" Gaudette, CDTC, Director at Large Melinda "Min" Kennett, CTC

Absent: Director of Public Relations Kathy Seaver, CTC,

Michelle Clark, DRA was unable to make because she is busy working on setting tax rates.

Correspondence – Hannah mentioned the email update she received from Bernie regarding the Polonsky vs. Town of Bedford case and he suggested we wait to see the outcome in Superior Court. The committee agreed we would wait to see how it plays out.

Hannah also received an email from Bruce Kneuer, DRA who was contacted by Brian Burford from the Division of Archives and Records Management regarding meeting to discuss updating RSA 33-A:3-a. Bruce felt that it would be a good idea for a representative from NHTCA to participate in the meeting tentatively set for December 12th since one of the topics at our conference pertained to records retention and the Municipal Records Board. Ben volunteered to participate in the upcoming meeting.

Secretary Report – Charity distributed the updated committee list for review along with the Executive Committee member lists to be reviewed.

Charity mentioned that Sullivan & Sullivan Auctioneers sent a dues request for membership. Per the Bylaws any Associate Business member must be voted on by the Executive Committee.

Joyce made a motion to accept Sullivan & Sullivan as an Associate Business Member and write a letter recommending and encouraging them to participate in Annual Education Conference as a vendor. Seconded by Terri. All in favor. Motion carried.

Charity also mentioned the Bylaws Committee was down a member and a new person would need to be appointed. Hannah is going to check with the current members for recommendations.

Minutes were distributed for the July meeting and both meeting in September.

Dawn made motion to accept the July 12, September 13 & 21, 2018, meeting minutes. Seconded by Ben. All in favor. Motion carried.

Charity updated everyone on the collection of dues. There are several towns that remain unpaid.

Treasurer's Report – Joyce distributed the Treasurer's report. She said everything is going well. Gift sales were way up this year. She commented that the vendor participation and income was very helpful to cover all the expenses for conference.

Joyce mentioned receiving a check back from one of the vendors. She is going to go ahead and invoice the company.

Terri made a motion to mail year of service awards and raffle prizes but those that have paid for conference and unable to make it and would still like to receive the gift must make arrangements to get it. Seconded by Joyce. All in favor. Motion carried.

Terri made a motion to accept the Treasurer's Report. Seconded by Pessy. All in favor. Motion carried.

Workshop Coordinator Report – Pessy mentioned she needs a \$100 deposit for the Common Man for Concord workshop.

She reported the dates for each of the 2019 Spring workshops. Marlborough will be held Saturday, March 23rd, Concord on Wednesday, April 3rd, Littleton on Wednesday, April 24th and the Seacoast workshop has not yet been determined. She is trying for Wednesday, April 17th. She is still looking for a new location.

Joyce is working on pulling together finance details on the workshops to make sure we are not losing money.

It was also suggested with the lack of attendance in Marlborough that we possibly change the location to some place more central and not out of the way.

Director of Public Relations/Certification Report – Kathy was unable to attend. Hannah did mention that Kathy is looking for pictures from the conference.

Legislative Committee Report – Becky mentioned she has been getting calls from collectors and software companies regarding the interest rate change. She believes water and sewer rates fall under the law change since RSA 38:22 refers back to RSA 80 on collection of those taxes/rates.

Joyce made a motion to allow Becky to speak with Bernie and render an opinion on interest rates affecting water & sewer rates. Seconded by Terri. All in favor. Motion carried.

Becky is also going to approach Demers, Blaisdell & Parsol to discuss proposing legislation to bring yield(timber), land use change, and gravel tax in line with interest rate changes made for property taxes.

She is looking to confirm her committee membership and find new members.

Conference Coordinator Report – Terri mentioned one of the concerns/complaints at conference this year was the agenda on the app and the agenda that was distributed did not match. The time for one of the sessions was not the same in both places which led to confusion on when to return from lunch.

She is going to forward the feedback spreadsheet to the hotel so Al can see what people had to say about the meals. There were lots of reports that many had a great time and enjoyed the Saturday night entertainment.

Dawn mentioned that one thing that gets mentioned a lot is the vendor area is very crowded. There was much discussion regarding the vendor area and possibly using another room.

County Coordinator Report – Ben did not have much to report. Becky Benvenuti has given him notice that she will be stepping down as County Coordinator for Rockingham since she is now the chair of the Legislative Committee. He will be talking with Linda Fecteau, the other coordinator, to see if she has any suggestions for a replacement and also reach out to the collectors in the county for a replacement. Once he finds potential replacements, he will bring them to the committee for the official appointment.

He is also going to reach out to those counties that will be affected by changing the location of the Marlborough workshop to get feedback and suggestions on another location that will work better to get more participation

Education Committee Report – Dawn mentioned there was a lot of suggestions for topics for future conferences. She will be working with the Education Committee for speakers and what topics they would like to move forward with for Spring workshop.

She reviewed the evaluation results with the committee.

Dawn mentioned she is going to go over the information on the website and make sure the information is up to date and also the Education Committee is going to review the best practices manual.

Director at Large Report – Min received an email from a vendor that participates at the Northeast Regional conference that would like to participate at our conference. She forwarded the information to Terri.

Also, she has again heard from many that would like to see pictures of each of the collectors on the website. There was some discussion and no decisions were made.

Old business – Joyce received information back as to what type of membership we would be best for members of the Northeast Regional Association. It was recommended that those interested should become an “Individual” member instead of as an Association becoming a “Business” member. Business membership is meant for vendors, those organizations that have a product to offer their Association.

Joyce asked who pays for the members to attend the board meeting which is held once a year. Dawn mentioned the Northeast Regional Association pays for the hotel room for the members to stay for that meeting.

Dawn made a motion to have the NHTCA pay for the President to participate in the upcoming Northeast Regional conference. There was much discussion and it was agreed upon to leave the wording in the procedures to read “will be address on an annual basis.” It was decided to revisit in June for the 2019 conference.

Hannah let us know that she sent out a letter and donation to Kacie Grenon for her performance at the conference.

She spoke with the collector from Wakefield regarding timely deposits. After lengthy discussion, Hannah decided she is going to contact Bruce at DRA to see where things were left with their discussion with the Wakefield collector and see if there is a way we can work together closely on issues like this.

In the discussion at conference it was the opinion of the Association and also of Bernie that the mail was not received by her, the tax collector, as her office was closed.

Joyce made a motion to have Hannah contact Bernie and get a written opinion about timely deposits that can be shared with the Association. Seconded by Terri. All in favor. Motion carried.

Pessy made a motion to adjourn. Seconded by Terri. All in favor. Motion carried. Meeting adjourned at 12:54 p.m.

Respectfully submitted,



Charity M. Baker
Secretary