

**New Hampshire Tax Collector's Association
Executive Board Meeting
Plodzick & Sanderson
July 12, 2018
9:30am**

Executive Committee Members Present: President Melinda "Min" Kennett, CTC, 1st Vice President Hannah Joyce, CTC, Secretary Charity Baker, CTC, Legislative Chair David Fredette, CTC, Director of Public Relations Kathy Seaver, CTC, Conference Coordinator Terri Briand, CTC, Workshop Coordinator Esandra "Pessy" Gaudette, CDTC

Absent: 2nd Vice President Benjamin Bynum, CTC, Treasurer Joyce McGee, CTC, Education Committee Chair Dawn Enwright, CTC, Director at Large Kellie Skehan, CTC

Correspondence - Min received more information regarding the Northeast Regional Conference and wanted input from the committee on whether we should send a representative from NH. It was decided by the group to forgo sending a representative for this year.

Education Committee Report - Dawn was unable to attend.

Conference Coordinator Report - Terri went over the details of the events for our 80th Anniversary Conference. The committee is very excited about her ideas. It was discussed that all Executive Committee members arrive at the North Conway Grand for the Annual Education Conference Tuesday evening before conference to go over the team building exercise.

Secretary Report - Charity distributed the May & June meeting minutes. She also mentioned that Century Bank submitted a dues request for Associate membership which needed to be voted on by the committee to accept them as a member.

Dave made a motion to approve Century Bank as an Associate member. Seconded by Terri. All in favor. Motion carried.

Dave made a motion to approve the May 10, 2018, meeting minutes. Seconded by Kathy. All in favor. Motion carried.

Terri made a motion to approve the June 14, 2018, meeting minutes. Seconded by Kathy.

Treasurer Report - Joyce unable to attend.

Workshop Coordinator Report - Pessy mentioned she doesn't have much to report at this time. She is still looking into making a location change in Hampton. She mentioned we need to figure out if we are going to hold it on March 30th since it is the last day of the month or if we should make it the 23rd.

Legislative Committee Report - Dave reported he needs to update his legislation spreadsheet and will get it out. He mentioned that they will be having a meeting with Barbara Reid in August because the semi trailer bill is coming back. He will let us know when that meeting will take place.

He is going to get a write up out on the google group regarding the changes in interest rates. It will also be discussed at the Annual Education Conference.

Public Relations and Certification Report – Kathy reported they are still receiving applications for Certification.

She wanted to discuss again the topic of Town Administrator and the tax collector being held by the same person. There is also another town where the tax collector is also the bookkeeper. The DRA has stated that is a conflict but is not listed in the law as incompatible offices. She feels it is getting to the point where the incompatible office statute will have to be reviewed.

County Coordinator Report – Hannah mentioned she has sent out emails to the coordinators regarding raffle prizes and county meetings. Terri mentioned she has not received any commitments on donations of raffle prizes.

Director at Large Report – Kellie was unable to attend. She did send out the Nominating report which reported the upcoming slate of officers to be voted on at the Annual Education Conference.

Old Business – Nothing to report

New Business – It was mentioned with upcoming changes in Executive Committee members it was discussed that a couple changes need to be made to the job descriptions to add a required meeting schedule for the Education Committee and the Legislative Committee throughout the year. Meetings can be held via phone, email or in person and minutes need to be taken, approved and submitted to the Executive Committee.

Kathy made a motion to make changes to the Legislative Committee Chair and the Education Committee Chair job descriptions to add verbiage for a required meeting schedule for the committees. Seconded by Pessy. All in favor. Motion carried.

September 13th is the next meeting to discuss conference items only.

Pessy made a motion to adjourn. Seconded by Terri. All in favor. Motion carried. Meeting adjourned at 12:09 p.m.

Respectfully submitted,



Charity M. Baker
Secretary