

**New Hampshire Tax Collectors' Association
Executive Board Meeting
North Conway Grand Hotel, North Conway
June 14, 2018
9:30 a.m.**

Executive Committee Members Present: President Melinda "Min" Kennett, CTC, 2nd Vice President Hannah Joyce, CTC, Secretary Charity Baker, CTC, Treasurer Joyce McGee, CTC, Education Committee Chair Dawn Enwright, CTC, Conference Coordinator Terri Briand, CTC, Director of Public Relations Kathy Seaver, CTC, Director at Large Kellie Skehan, CTC

Absent: 1st Vice President Benjamin Bynum, CTC, Legislative Committee Chair David Fredette, CTC, Workshop Coordinator Esandra "Pessy" Gaudette, CDTC

Correspondence – None

Education Committee Report – Dawn distributed the draft agenda for conference and the committee reviewed. The committee had a few suggestions and is happy with the topics.

Secretary's Report – Charity will have the May meeting minutes for the next meeting. Nothing else to report.

Treasurer's Report – Joyce distributed the Treasurer's report. She reported that she received the attendance lists from the Spring workshops and will go through them to make sure we are breaking even with the registration fee at \$50 or if we need to increase the fee. She reviewed the rest of the report with the committee.

Hannah made a motion to accept the Treasurer's report. Seconded by Terri. All in favor. Motion carried.

Workshop Coordinator Report – Pessy was unable to attend.

Public Relations & Certification Report – Kathy reported that registrations are starting to come in for certification.

Joyce asked Kathy how updating the lawbook with Kathleen Pelissier was going. Kathy reported that it is going well. Kathleen is going to be the one updating the lawbook this year and Kathy will review to make sure she picked up on all the changes.

Legislative Committee Report – Dave was unable to attend.

County Coordinator Report – Hannah sent out the salary survey for all the coordinators to distribute at their county meetings for collectors to complete and return to the Executive committee.

Director at Large Report – Kellie mentioned the Nominating committee is going to meet and they will have a list of nominees for the July meeting.

Conference Coordinator Report – Terri discussed updates for conference. She mentioned that forms will be going out next week and the deadline will be September for the registration forms and the hotel has a tentative deadline for August.

The committee took a few minutes to meet with the hotel staff and see the new audio/visual system. The new system is very impressive and will suit our needs well.

Terri has a lot of ideas to celebrate the 80th anniversary. Wednesday night will be a big birthday celebration with a cookout on the terrace and Thursday will be a formal evening.

It was decided that there will be no continental breakfast on Wednesday. The first session is at 10 and most have stopped for breakfast on the travel to the conference.

She said we will know in August if the Governor will be coming.

Kathy mentioned she and Dawn have discussed the mobile apps that coordinate events. She happened to be talking to her neighbor and he is creating an app for events and he would let the Association use it at our conference for the 1st year free in order to test his app and the annual updating is going to be at a reasonable cost. The committee was in agreement to move forward with the mobile app. Dawn will put together a flier to put out on the google group when it is able to be downloaded.

Terri made a motion to adjourn. Seconded by Dawn. All in favor. Motion carried.

Respectfully submitted,



Charity M. Baker
Secretary