

New Hampshire Tax Collector's Association
Executive Board Meeting
Plodizk & Sanderson
July 13, 2017
9:30am

Executive Committee Members Present: President Melinda “Min” Kennett, CTC, 1st Vice President Hannah Joyce, CTC, 2nd Vice President Benjamin Bynum, CTC, Treasurer Joyce McGee, CTC, Legislative Committee Chair David Fredette, CTC, Director at Large Kelly Skehan, CTC, Workshop Coordinator Esaundra “Pessy” Gaudette, Conference Coordinator Terri Briand, CTC.

Absent: Education Committee Chair Dawn Enwright, CTC, Director of Public Relations Kathy Seaver, CTC, Secretary Charity Blanchette, CTC.

Guests: Jamie Dow & Bruce Kneuer, DRA

Bruce and Jamie stated that they will not be able to attend our Tax Collector's Conference in the fall due to tax rate setting time. Discussion ensued among the Board as Dawn has DRA scheduled to speak at the conference and it was mentioned that we may need to find someone else to present the liening and deeding topic.

Bruce shared his idea about the New Collector's Workshop. Bruce suggested that maybe an expanded teaching should be done regarding the recommitment process/audit and suggested that maybe different scenarios could be touched upon in case such a scenario occurs if a Tax Collector leaves his/her post.

Lastly, Bruce mentioned that he appreciated the gesture for the mileage reimbursement for DRA, but stated that they are not allowed to be reimbursed for mileage, but again, thanked the Executive Board for the gesture.

Secretary Report: Melinda “Min” asked for a motion to approve the May & June minutes. **Pessy made the motion, Dave seconded, it was voted in the affirmative by all those present to approve the May and June minutes as written.**

Melinda “Min” mentioned that she was made aware and will be sending cards to a few Tax Collector families who have had deaths in their family recently.

Treasurer Report: Joyce handed out a list that Charity had provided of the Towns who have still not paid their dues. Joyce suggested that a reminder be sent to the

County Coordinators so they can remind those in their county that they are still unpaid. Joyce mentioned that she paid the deposit for the North Conway Grand as voted last month and asked for a motion to send a deposit for the 2018 conference at the end of the 2017 conference. **Pessy made a motion, Ben seconded, it was voted in the affirmative by all those present and all were in favor. The motion passed to submit a deposit to the North Conway Grand at the end of the 2017 conference for the 2018 conference.**

Joyce asked for a motion to accept her Treasurer's Report. **Dave made a motion, Ben seconded, and all those present voted in the affirmative to accept the Treasurer's Report.**

Workshop Coordinator Report: Pessy mentioned that she still needs some contracts for next year. Everything otherwise is in good shape. Pessy asked for a motion to have Joyce send a \$100 deposit to the Common Man for the meal in Concord for next year. **Pessy made a motion, Ben seconded, and all those present voted in the affirmative to have Joyce send \$100 to the Common Man for the workshop location next year.**

Director of Public Relations Report: Melinda "Min" read an email from Kathy Seaver asking for the Board to approve \$610 in scholarship money for the certification scholarship applicants. Melinda "Min" asked for a motion to approve Kathy's request. **Ben made a motion, Terri seconded, all those present voted in favor of approving Kathy's request.**

Legislative Committee Report: Dave stated that the Town Administrator in Belmont, Jeanne Beaudin volunteered to be on the MH committee. Dave mentioned that Representative Gauthier will meet with each individual committee member and the dates for the subcommittee meetings are listed on the second page of his handout. Hannah gave Dave a business card from Steve Rand, Grafton County District 8 Representative who would like to participate in some way regarding the MH legislation. Hannah explained that the Plymouth Tax Collector passed along the information to her during the Grafton County Tax Collectors annual meeting.

Dave asked for a motion to approve the contract for Demers, Blaisdell & Prasol Inc in the amount of \$3600.00. This amount represents our 30% Tax Collector Association portion and the other portion, 70%, will be paid by the Town Clerk Association. **Terri made a motion to approve the contract and amount, Pessy seconded, and all those present voted in the affirmative to approve the new contract and amount.**

County Coordinator Report: Hannah stated that all was good. Most counties have already had their meetings or will be soon. Hannah will remind the County Coordinators that raffle items are still needed.

Old Business: Joyce suggested fixing the draft agenda for the conference due to DRA now not being able to attend. Min will check with Dawn on how she will adjust that. Terri will correspond with Charity about the conference forms.

Discussion was had among the Board members regarding the exploration of a social platform for Tax Collectors only. Lots of ideas discussed like Yahoo, Facebook, Instant Messenger, and it all is still a work in progress.

New Business: Melinda “Min” mentioned that the Northeast Regional Tax Collector’s/Treasurers Conference is coming up and asked if anyone was interested in going. Dave said he would check his schedule but may be interested. Min then read an e-mail from UNH regarding their MPA program. She will forward the information to Dawn.

Min reminded everyone that August is certification month and no Executive Board Meeting was scheduled but asked if maybe we should have one to prepare for conference. Otherwise, the next meeting was scheduled for 9/14 and 10/12 if needed.

Joyce asked if the honorary members had been contact regarding date for conference. Terri will check on this with Kathy.

Joyce also wondered if anyone had an updated IRS mailing address and suggested putting it on our website.

Director at Large Report: Kelly mentioned that the pricing came back to high, she felt, for painting as an activity for Wednesday night for the conference.

Education Committee Report: No updates.

Conference Committee Report: Terri mentioned that we still are looking for an activity that will promote laughter, relaxation and fun for a Wednesday night activity for conference. Terri handed out a draft of the agenda for the conference and will see if Town & Country will print them for us. Terri stated that the Hotel reservation forms are done and will wait until after August 1st to send them as to not interfere with the Town Clerk’s deadlines on their forms. Terri will be meeting with April in August to go over meals, work on the logistics of the Team Building activity, etc.

Joyce reminded that the Audit Committee needs to meet in August or September to audit her books.

Motion to end meeting made by Dave, Pessy seconded. Voted in the affirmative to end the meeting by all those present. Meeting ended at 11:58am.

Respectfully Submitted,

Hannah B. Joyce
Acting Secretary