

New Hampshire Tax Collectors' Association
Executive Board Meeting
North Conway Grand Hotel
June 8, 2017
9:30 am

Executive Committee Members Present: President Melinda "Min" Kennett, CTC, 1st Vice President Hannah Joyce, CTC, 2nd Vice President Benjamin Bynum, CTC, Secretary Charity Blanchette, CTC, Treasurer Joyce McGee, CTC, Education Committee Chair Dawn Enwright, CTC, Director of Public Relations Kathy Seaver, CTC, Workshop Coordinator Esaundra "Pessy" Gaudette, CDTC, Conference Coordinator Terri Briand, CTC, Director at Large Kellie Skehan, CTC, Legislative Committee Chair David Fredette, CTC

Pessy asked about DRA members being reimbursed for mileage. The committee agreed that they should be reimbursed mileage that isn't covered under the DRA's policy.

Pessy made a motion to reimburse any DRA member for mileage that isn't covered under the DRA's reimbursement policy. Seconded by Dawn. All in favor. Motion carried.

Education Committee Report – There was discussion regarding the 2nd scholarship for New Collectors' Workshop which was brought up at the last meeting. The committee drew the 2nd winner and it was Cheryl Hebert from Laconia.

Dawn distributed the Spring workshop evaluation report. The committee reviewed the workshop evaluations and overall it was good feedback. Also, the committee went over suggested topics for future workshops and conferences.

Dawn also distributed the proposed 2017 Annual Education Conference agenda. The committee discussed the topics and some changes were suggested and discussed. Dawn will make the discussed changes and present a revised agenda at the next meeting. The committee is very happy with the agenda topics.

Secretary Report – Charity reported dues are starting to come in. She did not have a chance to type up the minutes from the May meeting but will have them ready for the July meeting.

Charity presented the dues form from Tamworth. Kim Trammell the Tax Collector in Tamworth would like Elizabeth Hauser to be a member of the Association. Elizabeth is Kim's assistant collector. She is not officially Kim's deputy so a vote needs to be taken in order for Elizabeth to be a member of the Association.

Joyce made a motion to accept Elizabeth Hauser from Tamworth as a member of the Association. Seconded by Dawn. All in favor. Motion carried.

Treasurer Report – Joyce distributed the Treasurer's report for the committee to review.

Dawn made a motion accept the Treasurer's report as presented. Seconded by Terri. All in favor. Motion carried.

Workshop Coordinator Report – Pessy reported that overall all the locations went well. She does have dates for next year. Marlborough will be held on March 24th, Concord on April 4th, Hampton on April 18th, and Littleton on April 24th. Littleton's deposit has already been paid and will be held at the Elks Lodge again.

Correspondence – None

Public Relations/Certification Report – Nothing to report at this time. Certification is coming along.

Legislative Committee Report – Dave sent out the updated summary of legislation. He reviewed it with the committee. He mentioned the HB555 was retained in committee. They are looking to change the bill around to make it work for everyone. Dave will share with the Executive Committee what the committee comes up with before any decisions are made.

The contract with Demers & Blaisdell is up for renewal. Dave said they were helpful, he is hoping he can talk with them about changing the format in which they report the bill updates. The list they provide is hard to read. He is going to try getting together with the Clerks' Association to talk with them about updating the format.

Pessy made a motion to renew the contract with Demers & Blaisdell for one (1) more year. Seconded by Hannah. All in favor. Motion carried.

County Coordinator Report – Hannah reported the dates of the County meetings that have been scheduled so far.

Carroll County's will be held on June 12th.

Grafton County's will be held on June 27th.

Cheshire County's will be held on August 16th.

Coos County's will be held on August 17th.

Hillsborough County has reported they have not set a date as of yet. Terri is going to reach out to Beth and see if she is interested in holding the meeting in Nashua and have "Setting up your office" as a topic.

The County Coordinator meeting at conference will be held during lunch on Thursday.

Director at Large – Kellie mentioned she participated in a paint night at the Connecticut Tax Collectors' Conference and thought it would be a nice thing to have an evening at our Annual Conference. The committee is going to look into the possibility of doing something like that.

She talked about the Connecticut conference and the topics. She shared several of the tidbits she thought were interesting and the differences in their tax collection process and ours. She said she had a great time. Min asked if she thought there were any topics or events that they did that we may want to do at our conference.

Old Business – Ben has been working on a social network to be used by the entire Association membership to have open responses to questions put out to the group.

New Business – Gifts for the conference have been ordered.

Conference Coordinator Report – Min would like to have the theme for conference to be “My Favorite Color is October.”

Joyce asked if Min had picked out the meal. Min mentioned she is going to go over what the options are and will let Terri know as soon as possible.

Terri went over the hotel contract with the committee. She mentioned how much April and the hotel do for the Association. Terri wants to make sure the committee is ok to lock in 2019 & 2020 conferences with the North Conway Grand. The committee agreed that we cannot get what we get here for the price anywhere else.

Kathy made a motion to have Terri sign the 2019 & 2020 Conference contract with the North Conway Grand Hotel. Seconded by Joyce. All in favor. Motion carried.

Pessy made motion to have Terri purchase a floral arrangement for the hotel staff and a small gift basket for April for all they do. Seconded by Dawn. All in favor. Motion carried.

Dave mentioned that People’s United Bank is interested in being a vendor and being a sponsor for the conference. Terri is going to reach out to them.

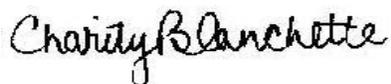
Terri discussed the team building event. It is coming together. The committee is excited to share this event with the conference participants.

Next meeting will be held on July 13th at Plodzick and Sanderson. Dawn mentioned she will not be able to attend.

Dave made a motion to adjourn. Seconded by Pessy. All in favor. Motion carried.

Meeting adjourned at 12:58 p.m.

Respectfully submitted,



Charity M. Blanchette
Secretary