

New Hampshire Tax Collectors' Association
Executive Board Meeting
NH Department of Revenue Administration
May 11, 2017
9:30 am

Executive Committee Members Present: President Melinda "Min" Kennett, CTC, 1st Vice President Hannah Joyce, CTC, 2nd Vice President Benjamin Bynum, CTC, Secretary Charity Blanchette, CTC, Treasurer Joyce McGee, CTC, Director of Public Relations Kathy Seaver, CTC, Conference Coordinator Terri Briand, CTC

Absent: Education Committee Chair Dawn Enwright, CTC, Workshop Coordinator Esaundra "Pessy" Gaudette, CDTC, Director at Large Kellie Skehan, CTC, Legislative Committee Chair David Fredette

County Coordinators Present: Becky Benvenuti, Rockingham County, Raymah Simpson, Grafton County

Guests: Michelle Clark & Bruce Kneuer, DRA

President Melinda Kennett called the meeting to order at 9:46 a.m.

Bruce wanted to let us know that changes have been made in their office. Jamie has been reassigned to assist Bruce with the operations of the office. She will continue to represent her towns. Michelle will continue as the Association's liaison.

Bruce noticed that RSA 80:19 which references the end point of the lien process was discussed in the Procedures Manual however it is not listed on the index page.

He also mentioned the Google Group email is an invaluable tool, however wonders if there is something out there that we could be utilizing so everyone can take advantage of the answers to the questions that are posted. Ben is going to do some research to see what application would be best for the Association.

There was some discussion regarding the May 15th deadline which the warrant is due to the tax collector from the assessor. Min posted to the google group a reminder of the deadline and urged tax collectors to remind their assessors of the deadline.

Secretary Report - Charity bought a new laptop and submitted receipts to Joyce for reimbursement. She also sent out the dues for the 2017-2018 year on the google group.

Terri made a motion to accept the March 9, 2017, meeting minutes. Seconded by Joyce. All in favor. Motion carried.

Treasurer Report - Joyce distributed treasurer's report.

Pessy would like to send a \$100 deposit to reserve the Elks for next year.

Terri made a motion to send a \$100 deposit to the Elks for next year's Littleton workshop. Seconded by Ben. All in favor. Motion carried.

Joyce mentioned in January meeting minutes a motion was made to award a second scholarship for the New Collector's Workshop but only one was awarded. Joyce is wondering if we should draw another. Min said she will put it on the agenda for the June meeting to discuss with Dawn.

Joyce is going to reissue a check to Bernie to replace the check that was not cashed from last year.

Also, it was mentioned at a previous meeting that Kitty from Madbury is moving and also Kathy mentioned Margie in Somersworth is leaving. Joyce would like to do something for each of them. They have both served on the Certification Committee. Margie served for many years and has helped Kathy at conference.

Terri made a motion to send a \$100 gift card to Margie, \$50 from the Association and \$50 from Certification and to send a \$50 gift card to Kitty, \$25 from the Association and \$25 from Certification. Seconded by Ben. All in favor. Motion carried.

Terri made a motion to accept the Treasurer's report as presented. Seconded by Ben. All in favor. Motion carried.

Public Relations/Certification Report – The storage unit has been moved to the new space in Kathy's office building in Farmington.

Kathy believes after the Certification meeting today they will be sending out the registration forms on the google group.

Legislative Committee Report – Dave unable to attend.

Conference Coordinator Report – Terri reported that we are all set to stay at the North Conway Grand the night before the June meeting. She discussed her idea for the team building exercise this year, "Escape Room." Terri is very excited that we will be able to use tax collection trivia for the questions to unlock each of the rooms to move through the game.

Min reported that Kellie went to the Connecticut Conference and they had a paint night. Kellie thought that might be a nice idea for conference as well.

Education Committee Chair – Dawn was unable to attend. Min is going to see if Dawn could have the workshop evaluation results ready for the next meeting.

Min mentioned she had a great time attending all of the Spring workshops.

County Coordinators Report –

Belknap County was unable to attend.

Cheshire County was unable to attend but did report they will be holding a round table meeting on Wednesday, August 16th from 1:00-4:00pm.

Carroll County was unable to attend but they reported they will holding their meeting at the Wolfeboro Town Hall on June 12th from 6-8pm.

Coos County – Min reported their meeting is being planned for August 17th at 10am. She is going to see if the County Registrar and the Lancaster Post Master would be willing to attend.

Grafton County – Raymah and Hannah reported they are looking at meeting at the end of June. Plans are in the works.

Hillsborough County – Terri reported they are looking to hold a round table meeting sometime in August.

Merrimack County was unable to attend.

Stafford County was unable to attend.

Rockingham County – Becky mentioned they are not sure of a date. She will work with Linda to get the information out.

Sullivan was unable to attend.

Becky mentioned she is looking forward to seeing if we can develop some type of open forum for the Association members so the answers to the questions put out on the google group can be seen by all members.

Old Business – Nothing to report

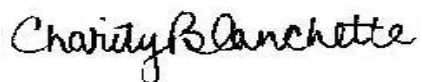
New Business – Min is looking into ideas for gifts for conference.

Next meeting is June 8th.

Joyce made a motion to adjourn. Seconded by Ben.

Meeting adjourned at 11:27 a.m.

Respectfully submitted,



Charity M. Blanchette
Secretary