

New Hampshire Tax Collectors' Association  
Executive Board Meeting  
Plodzick & Sanderson  
March 9, 2017  
9:30 am

**Executive Committee Members Present:** President Melinda "Min" Kennett, CTC, 1<sup>st</sup> Vice President Hannah Joyce, CTC, 2<sup>nd</sup> Vice President Benjamin Bynum, CTC, Secretary Charity Blanchette, CTC, Treasurer Joyce McGee, CTC, Education Committee Chair Dawn Enwright, CTC, Director of Public Relations Kathy Seaver, CTC, Workshop Coordinator Esaundra "Pessy" Gaudette, CDTC, Conference Coordinator Terri Briand, CTC, Director at Large Kellie Skehan, CTC

**Absent:** Legislative Committee Chair David Fredette, CTC

**Guests:** Michelle Clark & Jamie Dow, DRA

Jamie & Michelle reported, Bruce will be attending all the Spring Workshops, Jamie will be attending Marlborough, Michelle will attend Concord, LeeAnn, Hampton, and Stephanie, Littleton.

Min asked what they are working on this time of year at the DRA office. They said they are starting pre review and still answering questions on warrant articles.

There was discussion regarding Rockingham County changing their fiscal year.

Dawn wanted to let the committee know that Jamie & Michelle have been a huge help with the New Collectors' Workshop and wanted to thank them for all their hard work.

**Education Committee Report** - Dawn mentioned there are 2 resignations from the committee. Kitty Cornwell will be moving to Montana and Cindy Reinartz has been short-handed in the office and needs to focus her time there. Kellie has expressed interest in coming on to the committee and Dawn would like to have her appointed.

Min officially appointed Kellie Skehan to the Education Committee.

Dawn sent out the presentations for the New Collectors' Workshop for the committee to review.

At the committee's next meeting she would like to provide lunch to the committee members for all their hard work. The Executive Committee does not have any objections to that.

There was discussion to change next year's New Collectors' Workshop to have the days separated. Sessions a week apart. No decisions were made.

Dawn has also sent the Spring Workshop registration forms out on the google group. Dawn asked the committee to review the agenda for that workshop. The committee was happy with it. Dawn will send all the workshop registrations again after the March 14<sup>th</sup> elections.

Bernie will be at all the Spring Workshops.

**Workshop Coordinator Report** – Pessy mentioned that everything is all set except Littleton. The contact person we had is no longer with the Elks so Joyce & Pessy have been working on getting a new contact person with no luck. Pessy will continue to reach out to them.

The committee revisited the discussion of increasing the donation to the Marlborough workshop.

**Dawn made a motion to increase the donation to Marlborough Spring Workshop to \$1,000. Seconded by Min. All in favor. Motion carried.**

**Correspondence** – Joyce received letter from Norris Cotton Cancer Center thanking the Association for their contribution on behalf of Debra Clark.

Min received an invite to the Connecticut Conference. Min is unable to attend so Kellie is going to take her place. Min brought the gift for the CT President for Kellie to present.

**Secretary Report** – Charity sent out minutes back in January for review.

**Kathy made a motion to accept January 12, 2017, meeting minutes. Seconded by Joyce. All in favor. Motion carried.**

Charity reported the Association laptop's mother board is dead and to repair it will cost more than to replace it with a new laptop.

**Pessy made a motion to purchase a new laptop for the association and authorize Charity to spend up to \$500 to purchase it. Seconded by Joyce. All in favor. Motion carried.**

**Treasurer's Report** – Joyce distributed the Treasurer's report.

**Dawn made a motion to accept the Treasurer's report. Seconded by Kathy. All in favor. Motion carried.**

**Public Relations/Certification Report** – The Certification Committee is meeting today. Kathleen Pelissier's has expressed interest in shadowing Kathy over the next year. Kathy is going to contact Dave and have him confirm with Kathleen that she is aware of the commitment it is to update the law books.

**Legislative Committee Report** – Dave was unable to attend. He emailed the latest update on bills being monitored by the committee.

**Conference Coordinator Report** – Terri said she has nothing to report at this time. Min asked Terri to check with April about scheduling our June meeting at the hotel to iron out details for conference. Terri is going to ask her which date will work better for her May 11<sup>th</sup> or June 8<sup>th</sup>. Terri will get back to us via email.

**County Coordinator Report** – Hannah asked what should be served for snacks at Coordinator meeting at DRA. Min gave her the rundown of what she brought last year. Hannah is also going to wait to send an email to the Coordinators till we hear from Terri as to which day will work for April at the North Conway Grand and we will hold the Coordinator meeting on the opposite date.

**Director at Large Report** – Kellie thanked Min for asking her to attend the Connecticut Conference on her behalf.

**Old Business** – Nothing to report.

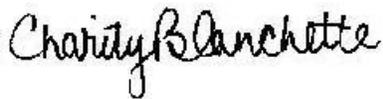
**New Business** – Min mentioned we need to meet up sometime in April even though we do not have a formal meeting in order to move the storage unit to the new location.

Next meeting is May 11<sup>th</sup>. Location to TBD.

**Terri made a motion to adjourn. Seconded by Pessy. All in favor. Motion carried.**

Meeting adjourned at 10:52 am

Respectfully submitted,



Charity M. Blanchette  
Secretary