

New Hampshire Tax Collectors' Association
Executive Board Meeting
Plodzick & Sanderson
November 10, 2016
9:30 am

Executive Committee Members Present: President Melinda "Min" Kennett, CTC, 1st Vice President Hannah Joyce, CTC, Secretary Charity Blanchette, CTC, Treasurer Joyce McGee, CTC, Workshop Coordinator Esandra "Pessy" Gaudette, CDTC, Conference Coordinator Terri Briand, CTC, Education Committee Chair Dawn Enwright, CTC

Absent: 2nd Vice President Benjamin Bynum, CTC, Director of Public Relations Kathy Seaver, CTC, Legislative Committee Chair David Fredette, CTC, Director at Large Kellie Skehan, CTC

Guest: Jamie Dow & Michelle Clark, DRA

Min asked Jamie and Michelle how tax rate setting was going. They reported, there are several that still need to be set. Jamie mentioned that she has been talking to Dawn about the New Collectors' Workshop. DRA is interested in having the workshop at their facility. Jamie mentioned that the March 23rd & March 30th dates may not work and asked if it is possible to change the dates. The Director of the Processing Division suggested 29th & 31st. There was also a suggestion of 2 days in a row. DRA will work with Dawn to get dates confirmed.

Joyce said her assessor wanted her to ask DRA about banks acquiring other banks and deeds not being exchanged. Should a deed be issued when the banks change hands? Jamie is going to check on that and get back to us.

Joyce also asked what DRA's thoughts are about Probate notices. The Coos County Registry has asked their Probate Court to advise the family that they should have the notice recorded at the Registry that way if there is ever a title search it will be found. Also, the Town will get a copy and we will know who to send notices to.

Correspondence – Charity read a thank you letter from Maurice Barrett. He wanted to thank us for the invite to the Annual Banquet and that he and his wife had a wonderful time.

Min went over an email from Scott Maslansky, C-PACE Program Manager from The Jordan Institute inquiring if the Executive Committee would be willing to endorse the C-PACE Program with the entire Association. It is the Committee's feeling that accepting the C-PACE Program is an individual municipality decision.

Min received a fax from Wanda at the Registry of Deeds letting Min know that the Coos County Registry is refusing any liens that come in without the appropriate oath on the last page. They are familiar with the recent decision regarding the affidavit and the oath and want to make sure it is correct so all the collectors are protected.

Secretary Report – Charity reported that all dues for 2016-2017 have been paid.

Joyce made a motion to accept the September 8th, September 23rd, and October 13th meeting minutes. Seconded by Terri. All in favor. Motion carried.

Treasurer – Joyce distributed the Treasurer’s Report for the committee to review.

Dawn made a motion to accept the Treasurer’s Report as presented. Seconded by Pessy. All in favor. Motion carried.

Joyce also reported that the Finance Committee recommended a review of income and expenses. She distributed a copy of the Finance Report.

Joyce reminded us that at next meeting we need to bring a Christmas gift basket for Plodzik & Sanderson for all they do for the Association.

Workshop Coordinator Report – The dates for the workshops are: Marlborough – March 25, 2017, Concord – April 5, 2017, Hampton – April 19, 2017, and the North Country – April 26, 2017.

Pessy mentioned that the Hampton Workshop is growing and she is going to ask the facility to open up more space. This will increase the cost.

North Country Workshop – Pessy looked at the Randolph town hall meeting space and is concerned with the remote location and parking. She is still going to work on other locations. Several other locations were mentioned that she is going to inquire about.

Director of Public Relations Report – Joyce revisited an email that Kathy sent in July 2016 regarding finding a new person to update the law book and get it on to the website on an annual basis. Joyce thinks we should check with Kathy to see if she has anyone in mind so the new person can shadow Kathy for the next 2 years as it is a big task.

Conference Coordinator Report – Terri mentioned the Conference went well. Dawn handed out a summary of the evaluation results for everyone to take a look at.

Min asked if Terri could get out costs for 2017 Conference on the google group so the Towns have it for their budgets.

Education Committee Report – There was discussion of topics for the Spring Workshops. Min mentioned it would be good to use the feedback from the evaluations from the Conference for ideas.

Dawn mentioned that when the Education Committee meets on Tuesday, they are going to discuss the evaluation report and come up with topics for the Workshops and possibly some for Conference.

Legislative Committee Report – No report.

County Coordinator Report – Nothing to report at this time.

Director at Large Report – No report.

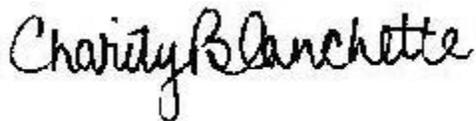
Old Business – Min reported that last month the Executive Committee met at the Association's storage unit in Farmington. The meeting was to clean and organize the unit. The meeting was a great success. There was some discussion about moving the stuff to another location and possibly making it a more accessible location. Min is going to talk with Kathy to get her thoughts.

New Business – Charity mentioned we need to start looking at more of an open forum for discussing questions within the membership and asked the committee members to think of some ideas to explore.

Joyce brought in a couple sample deeds that are printed from a couple different systems and the dates being used in the 1st line is different on each deed. It was discussed that the year being used should be consistent with each town. Charity is going to check with Avitar to see what their thoughts are on the matter as Avitar is the software company that is putting the lien year in that line and not the year of the deed.

Pessy made a motion to adjourn. Seconded by Dawn. All in favor. Motion carried.

Respectfully submitted,



Charity M. Blanchette
Secretary