

New Hampshire Tax Collectors' Association
Executive Board Meeting
Plodzick & Sanderson
March 10, 2016
9:30 am

Executive Committee Members Present: President Kellie Skehan, CTC, 1st Vice President Melinda "Min" Kennett, CTC, Secretary Charity Blanchette, CTC, Treasurer Joyce McGee, CTC, Director of Public Relations Kathy Seaver, CTC, Director at Large Raymah Simpson, CTC, Conference Coordinator Terri Briand, CTC, Workshop Coordinator Esaundra "Pessy" Gaudette, CTC, Education Committee Chair Dawn Enwright, CTC

Absent: 2nd Vice President Charles "Chuck" Gangel, CTC, Legislative Committee Chair David Fredette

Correspondence - None

Secretary - Charity handed out the Executive Committee Guide binders.

Pessy made a motion to accept the minutes of the February 11, 2016, meeting. Seconded by Joyce. All in favor. Motion carried.

Treasurer - Joyce distributed Treasurer's report.

She received donation from vendor TD Bank in the amount \$1500 for the conference.

Expenses for the month - deposit on Best Western for the Spring Workshop in Hampton, the deposit for the photo booth at the Conference, the gift for Gail Lavalley's retirement, and a couple death donations.

Dawn made a motion to accept Treasurer's Report. Seconded by Pessy. All in favor. Motion carried.

Workshop Coordinator Report- Pessy is going to get together with Joyce to get money for Marlborough. Terri & Pessy are scheduled to go to Hampton on March 25th to meet with the hotel and caterer because the staff for both are new.

The person in charge at the Bektash is also new so Pessy is going to swing by to confirm plans with her. Charity will bring checks to pay the Bektash & Common Man.

Littleton is all paid. Pessy is going to call them and touch base to make sure everyone is still on the same page.

Registrations forms will go out tomorrow.

Public Relations/Certification Report – Kathy sent some pictures from conference to Brenda. Not sure if they are on the website at this time. Certification is in good shape and they will send the information out to the Association in May. They have also picked the recertification class speaker, Jack Agati. The topic will be “How to deal with difficult people.”

Legislative Committee Report – An email was sent to the Executive Committee updating them on the status of the current legislation.

Conference Coordinator Report – The June meeting will be on June 10th at the North Conway Grand Hotel at 10 a.m. to go over the Scavenger Hunt.

Education Committee Report – New Collectors’ Workshop forms went out. Dawn is going to send a reminder tomorrow separate from the Spring Workshop registrations forms. Cate DeVasto from DRA is working on a new manual and workbook for the New Collectors’ Workshop. Dawn will be meeting with Cate to go over them.

Dawn distributed the Spring Workshop materials for the committee to review. She mentioned that due to time she has moved the liening roundtable to after lunch. She reviewed the remainder of the forms with the group for completeness before sending out to the Association.

Joyce suggested sending out the fee schedule on the google group. Kathy will get it out and to Brenda for the website.

Jamie Dow will be attending the Marlborough workshop; Michelle Clark, Concord; Lee-Ann Urquhart, Hampton; and Stephanie Derosier, Littleton.

County Coordinator Report – Min emailed all the coordinators yesterday to have them reach out to their towns to verify any changes in their towns. She will send out an email about Spring Workshops and the County Coordinator invite to the May 12th meeting at DRA.

Gail Stout has resigned as county coordinator from Hillsborough County and Min has sent an email out to all the Hillsborough collectors. She received an email from Beth Marsh in Peterborough stating she was interested. Also, Min heard from Diane Trippett in Merrimack who said, if no one else showed interest she would fill the spot. Kellie is going to contact Beth to offer her the appointment.

Old Business – Kellie has emailed Bernie a couple times regarding an issue the committee has been dealing with and he has not responded as of yet. She is going to keep trying.

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Joyce asked, how Gail Lavallee's party went. Kellie said it went very well. They put her name and years of service in the town walkway.

New Business - No new business at this time.

Dawn made a motion to adjourn. Seconded by Raymah. All in favor. Motion carried.

Meeting adjourned at 10:56 a.m.

Respectfully submitted,

Charity M. Blanchette
Secretary