

New Hampshire Tax Collectors' Association
Executive Board Meeting
Plodzick & Sanderson
October 8, 2015
9:30 am

Executive Committee Members Present: President Raymah Simpson, CTC, First Vice President Kellie Skehan, CTC, Second Vice President Melinda "Min" Kennett, CTC, Secretary Charity Blanchette, CTC, Treasurer Joyce McGee, CTC, Education Committee Chair Diane Trippett, CTC, Director of Public Relations Kathy Seaver, CTC, Conference Coordinator Terri Briand, CTC, Workshop Coordinator Esaundra "Pessy" Gaudette, CDTC, Director at Large Kathleen Sylvia, CTC, and Education Committee Member Dawn Enwright, CTC

Absent: Legislative Committee Chair David Fredette, CTC

Guests: Bylaws Committee Members Jane Wright from Fitzwilliam and Linda Fecteau from Exeter

Correspondence – Joyce received a thank you from NHSPCA for the donation sent in memory of Doug Gay, Joanna Sumner's husband.

Secretary Report – Charity mentioned the charm which is given as the 25 year longevity award is no longer available. Terri suggested changing the gift to a business card holder engraved on the top with the Association logo and "25 years" printed below it. The group liked that idea. Terri is going to discuss with Frank from Harris Trophy and place an order. This gift can be for men or women.

Charity also distributed the most recent financial report showing unpaid dues as of October 7, 2015. The outstanding towns as of that date are Chatham, Easton, Freedom, Hales Location, Lee, Nottingham, Stewartstown and Waterville Valley.

Joyce made a motion to accept the meeting minutes of August 27, 2015. Seconded by Pessy. All in favor except Kathy abstained. Motion carried.

Treasurer Report – Joyce stated the Conference money has been coming in at a steady pace. The only major expenses since last meeting were the Certification scholarship and she finished paying for the entertainment for Conference.

Joyce received the invoice from Standard Chair Company for Deb Clark's retirement chair. The chair has not yet reached Raymah and she will let Joyce know when it arrives so Joyce can pay the bill.

Joyce needs to get Charity's name on the Investment Pool paperwork. It hasn't been changed in some time. She is going to work on that with Charity.

Min made a motion to accept the Treasurer's report. Seconded by Diane. All in favor. Motion carried.

Workshop Coordinator – Pessy has confirmed Hampton for April 20. She is still reaching out to VFW in Littleton. Her contact person said if she sends deposit they can lock it in. The date for Littleton is April 27. She will let us know when Littleton is confirmed.

Charity made a motion to accept the Workshop Coordinator's Report. Seconded by Joyce. All in favor. Motion carried.

Public Relations & Certification Report – Kathy reported they had a good certification and great recertification. She shared how much fun the recertification group had on the team building scavenger hunt in downtown Concord.

Min made a motion to accept the Public Relations & Certification Report. Seconded by Diane. All in favor. Motion carried.

Legislative Committee Report – Dave unable to attend.

Conference Coordinator Report – Terri shared the program for conference and also the vendor cards.

She mentioned that it was nice when she and Raymah went to the Connecticut Conference and they had a local group as the entertainment during social hour. So this year, Kathy Seaver's granddaughter will play for the group. She is a guitar player and singer. It will be a nice addition to our event.

Kathleen made a motion to accept the Conference Coordinator Report. Seconded by Pessy. All in favor. Motion carried.

Education Committee Report – Diane reported that everything is good to go for Conference. She is waiting on a couple reports before she can send out the materials to the membership. She has not heard back from a few vendors (BMSI, Vadar, or Harris/Munismart) regarding the User Group sessions. She has heard from Interware and Avitar. Pessy reported that Harris/Munismart are not coming.

The presentation for liening & deeding is all set. She has Bernie's outline for the Trusts discussion and she has Dawn's MS61 report for that session. She is going to make sure they have all the equipment they need.

Diane received many questions to discuss during the liening & deeding session and they have been incorporated into the session. She has sent them to Bernie for him to review. It may be hard to get through all of the questions.

Diane mentioned that they are going to allow some time to discuss the Gadwah vs. Northumberland case. It will be a brief overview of the case as it is not final; and when the case is closed and final, a notice will be given to membership.

Kathy mentioned that when the Executive Committee makes a decision we really need to stand by the decision no matter what our personal practices are. She received a call regarding e-certified mailing of notices and that it was presented at one of the County meetings. Dawn and Linda were able to clarify that it was not presented, however it was discussed during a round table discussion when one of the towns mentioned they use e-certified mailing. It was not advice to any town as the method to use.

Min made a motion to accept the Education Committee Report. Seconded by Terri. All in favor. Motion carried.

County Coordinator Report – Kellie has received reports from all the Counties that have had meetings and she has forwarded them to Diane. Belknap County is having their meeting today.

Kellie has made up copies of the job descriptions to be distributed to the Coordinators at their luncheon.

Joyce made a motion to accept the County Coordinators Report. Seconded by Min. All in favor. Motion carried.

Director at Large – Nothing to report.

New Business – The Bylaws Committee members were asked to this meeting to go over recommended changes to the bylaws. The changes will be voted on at the Annual Meeting. Each article and section was reviewed as a group. The Bylaws Committee then broke out into their own session to discuss changes. A motion was made by the Bylaws Committee to move forward with the recommended changes.

Raymah mentioned that Gail Lavallee from Goffstown is retiring in January. At the last meeting Gail brought in a Collector to replace her as a County Coordinator and to serve on the Finance Committee; however those positions need to be appointed by the President.

Raymah had a question from Denise in Gilford about tax sales. She asked if the Executive Committee has looked into having the tax sales laws removed from the RSA's. There has been concern by the Executive Committee that we may open up more than we bargain for. It is left up to individual Communities whether or not they want to use that procedure. The group agrees that it is not something we are going to pursue.

The next meeting will be Friday, October 23rd at 7:30 a.m. at the North Conway Grand Hotel.

The November meeting will be held Thursday, November 12, 2015, at 9:30 a.m. at Plodzik & Sanderson.

Joyce made a motion to adjourn. Seconded by Pessy. All in favor. Motion carried.

Meeting adjourned 12:33 p.m.

Respectfully submitted,

Charity M. Blanchette
Secretary