

New Hampshire Tax Collectors' Association  
Executive Board Meeting  
Plodzick & Sanderson  
July 9, 2015  
9:30 am

**Executive Board Members Present:** President Raymah Simpson, CTC, 1<sup>st</sup> Vice President Kellie Skehan, CTC, 2<sup>nd</sup> Vice President Melinda "Min" Kennett, CTC, Secretary Charity Blanchette, CTC, Treasurer Joyce McGee, CTC, Education Committee Chair Diane Trippett, CTC, Education Committee Member Dawn Enwright, CTC, Legislative Committee Chair David Fredette, CTC, Workshop Coordinator Esaundra "Pessy" Gaudette, CDTC

**Absent:** Director of Public Relations Kathy Seaver, CTC, Director at Large Kathleen Sylvia, CTC, Conference Coordinator Terri Briand, CTC

**Guest:** Jamie Dow, NHDRA

Jamie mentioned that Cate will be attending the Conference for one day. Cate also wanted to mention that on the website there are instructions on how to upload documents to the portal. They are still working on Low & Moderate Income applications.

Raymah mentioned she sent an email about saving copies of lien notices after they have been paid. Cate received the email and forwarded it to their legal counsel. The response back was shared with the board. It is their suggestion to keep the paid lien notices as the law is silent about the issue, so it is best to keep them.

Jamie mentioned Cate went to one of the County meetings and she said it went very well.

**Secretary Report** – Charity distributed the dues report to the group.

**Dave made a motion to accept the meeting minutes of June 11, 2015. Seconded by Joyce. All in favor. Motion carried.**

**Treasurer Report** – No report at this time.

**Workshop Coordinator** – Pessy reported tentative dates for 2016 Spring Workshops.

Marlborough – Saturday, March 26<sup>th</sup>

Concord – Wednesday, April 6<sup>th</sup>

Hampton – Wednesday, April 20<sup>th</sup>

Littleton – Wednesday, April 27<sup>th</sup>

**Public Relations & Certification** – Certification Committee met on June 11<sup>th</sup>. Things are moving along and they are all set for certification next month. Applications are coming in. The next meeting is set for July 16<sup>th</sup>.

**Legislative Committee** – Dave handed out a report of the bills the committee have been tracking. Nine were signed by the Governor including HB258.

**Pessy made a motion to accept the Legislative Committee report. Seconded by Diane. All in favor. Motion carried.**

**Conference Coordinator** – Terri was unable to attend meeting and sent an email to Raymah with her update for Conference. Terri received notice from both TD Bank and Citizens Bank that they will sponsor the entertainment for Wednesday night and the continental breakfast we are offering this year.

The agenda/programs will be printed up as a booklet this year by Town and Country Repographics.

She emailed Joyce to send a check for \$300 to AIM for the Wednesday night entertainment.

**Education Committee** – There was discussion regarding the agenda. The liening and deeding section is going to be a basic overview/flowchart this will leave time for discussion, question and answer period.

Diane has questions regarding timing, when do we need to be out of the room for dinner setup and also when a break can be worked into the speaker presentation. She is going to connect with Terri to discuss.

She purchased the projector and it has a nice feature where you can use a memory stick instead of a computer. She would like to purchase a case, extension cord, a power strip, and a hand truck to carry it all.

**Pessy made a motion to authorize Diane to purchase a case for the projector, extension cord, power strip and hand truck. Seconded by Min. All in favor. Motion carried.**

**County Coordinators** – Kellie has received one County meeting report. She is going to send it to Terri to send out with the Conference materials. She will ask Terri what is the latest date to submit reports.

**Other Business** – Raymah mentioned she received an email from Judy Silva at NHMA regarding the prominence of exemption and credit information on their tax bills. The email mentioned she spoke to Ruth Heintz from NH Legal Assistance who raised some concerns on the issue and also wondered about how frequently the tax deferral provisions of RSA 72:38-a are used. Judy referred to the case regarding the Town of Lisbon, although didn't know what, if any, final orders may exist in the case. Judy is not sure how prominent is prominent enough. She wanted to let Raymah know she may be contacted to discuss further.

Next meeting will be August 27, 2015, at 9:30a.m. at Plodzic & Sanderson.

**Dave made a motion to adjourn. Seconded by Min. All in favor. Motion carried.**

Respectfully submitted,

Charity M. Blanchette  
Secretary