

New Hampshire Tax Collectors' Association
75th Annual Conference
October 22, 2013

Annual Business Meeting

President Debra Clark called the 75th Tax Collectors' Annual Business Meeting to order at 1:30 PM.

Debra asked everyone to rise for the Pledge of Allegiance.

President Clark introduced the Executive Board members: Kathleen Sylvia, 1st Vice President (Auburn); Raymah Simpson, 2nd Vice President (Bristol); Holly Burbank, Secretary (Franklin); Joyce McGee, Treasurer (Whitefield); Kathy Seaver, Director of Public Relations (Farmington); David Fredette, Legislative Chairman (Nashua); Terri Brian, Convention Coordinator (Litchfield); Diane Trippett, Education Committee Chairman (Merrimack); Cheryl Bolouk, Director at Large (Salem); The Workshop Coordinator position is vacant at this time.

Debra asked for a motion to accept the minutes from the 74th annual conference held on September 18, 2012, as submitted, and included in the conference packets sent out via e-mail. The motion was moved and seconded from the floor. **The minutes were approved on a unanimous voice vote.**

Debra next asked for a motion to accept Treasurer's Annual Report (July 1, 2012 – June 30, 2013), as included in the conference packet sent out via e-mail. The motion to accept was moved and seconded from the floor. **All were in favor on a unanimous voice vote.**

Debra next asked for a motion to accept the Audit and Joint Certification certification report as submitted, and included in the conference packets sent out via e-mail. The motion to accept was moved and seconded from the floor. **All were in favor on a unanimous voice vote.**

President Clark next asked for a motion to accept the County Coordinators Reports as presented, and included in the conference packet sent out via e-mail. The motion to accept was moved and seconded from the floor. **All were in favor on a unanimous voice vote.**

President Clark called Kathy Seaver to give an update on the certification program. Kathy note that Certification had a large program this year, and that it exceeded attendance expectations. Kathy read the names of those that attended conference for the first, second, third, and fourth year.

Kathy did note that if numbers continue to grow, a new venue may need to be looked at to accommodate the number of attendees.

President Clark next congratulated and presented Rhonda Delsignor of Unity as the winner of the George West Scholarship.

Secretary Burbank read the resolutions of former tax collectors that passed away this year as listed below:

Rodney Hayes – Shelburne
Eleanor Fitzpatrick - Deering

Cheryl Bolouk next presented the slate of officers for 2013-2014 Tax Collector Association Executive Board.

President	Kathleen Sylvia, CTC of Auburn
1 st Vice President	Raymah Simpson, CTC of Bristol
2 nd Vice President	Kellie Skehan, CTC of Ossipee
Secretary	Holly Burbank, CTC of Franklin
Treasurer	Joyce McGee, CTC of Whitefield
Legislative Chairman	David Fredette, CTC of Nashua
Workshop Coordinator	Esaundra “Pessy” Gaudette, CDTC of Concord
Convention Coordinator	Theresa Briand, CTC of Litchfield
Education Committee Chair	Diane Trippett, CTC of Merrimack
Director at Large	Debra Clark, CTC of Charlestown

Respectfully submitted: Patricia Tucker, CTC Ashland, Rhoda Quint, CTC, North Conway and Cheryl- Ann Bolouk, CTC, Salem.

President Clark asked if there were any nominations from floor. Hearing and seeing none she asked for a motion from the floor to instruct the Secretary to cast one ballot for the slate of officers presented by the Nominating Committee. The motion was moved and seconded from the floor. **All were in favor by a unanimous voice vote.**

President Clark next gave a brief explanation that the Executive Board will be allowing buy back of time every three years, and information will be included with the dues paperwork to be sent out during the first of 2014.

With no further business to be brought forward, Debra Clark called for a motion to be adjourned. The motion was so moved, seconded, and all were in favor.

The meeting adjourned at 1:46 PM.

Respectfully submitted,

Holly A. Burbank
Secretary