

DUTIES OF COUNTY COORDINATORS

- Shall connect with all Tax Collectors in your county immediately following March elections and introduce yourself as County Coordinator. Request Tax Collectors' in your county to let you know any newsworthy items. Report any news items to the First Vice President.
- Maintain a listing of all Tax Collectors in your county. Forward an updated copy to the First Vice President of the Association each year after elections or whenever there are any changes.
- Attend May Executive Committee meeting.
- Hold one county meeting with Tax Collectors from your county, during the year. Search for new ideas pertaining to tax work or the like. (Invite Executive Committee)
- Be prepared to contact collectors in your county for legislative support or information.
- Send County Coordinators Report to the First Vice President or to another Executive Committee member, as requested. You may be asked to present the County Coordinators Report at the Annual Education Conference.
- The County Coordinators will be greeters at the Annual Education Conference.

From the NHTCA Policy Handbook

County Coordinator:

- To have the Association reimburse the Coordinators for expenses related to speakers and facilities for County meeting with prior approval of the Executive Committee. (06/08/83) (06/07/00) (03/09/06)
- Each County Coordinator will be asked to bring a gift to Annual Education Conference to be used as a door prize. (05/08/90)
- The Association will reimburse an amount of up to \$50.00 each year, to each County, for the purpose of purchasing items to be used as door prizes at the Annual Education Conference. (10/07/05)
- Each County shall be required to hold one meeting per year. (10/07/05) (01/13/11)